



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

“Jefferson County: Responsible government  
advancing quality of life”

**\*REVISED 01-13-2015**

## MEMORANDUM

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** January 8, 2015

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of January 12, 2015

<b>January 12, 2015 Monday</b>	Planning and Zoning Committee – Site Inspections  UW Extension Education Committee  WI Counties Highway Association Winter Highway Conference  Drainage Board	8:00 a.m.  8:30 a.m.  9:00 a.m.  9:30 a.m.	Jefferson County Courthouse Rm 203  UW Extension 864 Collins, Rm 12, Jefferson  Chula Vista Resort Hwy 13 North, WI Dells  Jefferson County Courthouse Rm 202
<b>January 13, 2015 Tuesday</b>	Human Services Board  WI Counties Highway Association Winter Highway Conference	8:30 a.m.  9:00 a.m.	Workforce Development 874 Collins, Rm 103, Jefferson  Chula Vista Resort Hwy 13 North, WI Dells
<b>January 14, 2015 Wednesday</b>	<b>*Economic Development Consortium (Agenda Revised)</b>  WI Counties Highway Association Winter Highway Conference  Task Force on County Operations & Organization	8:30 a.m.  9:00 a.m.  2:00 p.m.	<b>UW Extension</b> <b>864 Collins, Rm 12, Jefferson</b>  Chula Vista Resort Hwy 13 North, WI Dells  Jefferson County Courthouse Rm 202
<b>January 15, 2015 Thursday</b>	<b>Fair Park Committee</b>  HOME Consortium Board  Planning and Zoning Committee – Public Hearing	<b>*2:00 p.m.</b>  9:00 a.m.  7:00 p.m.	<b>Fair Park</b> <b>503 N. Jackson Ave, Jefferson</b>  Waukesha Administration Building 515 W. Moreland Blvd. Rm 355/359 Waukesha, WI 53188  Jefferson County Courthouse Rm 205
<b>January 16, 2015 Friday</b>	No Scheduled County Meetings		
<b>January 17, 2015 Saturday</b>	Lower Spring Lake Protection & Rehabilitation District	10:00 a.m.	Village Hall 100 Taft Street, Palmyra
<b>January 18, 2015 Sunday</b>	No Scheduled County Meetings		

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTIONS**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8:00 A.M. ON MONDAY, JANUARY 12, 2015**

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Review of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Communications**
- 7. Site Inspections – Petitions to be Presented in Public Hearing on January 15, 2015:**
  - CU1808-15 – Russell Hartwig, **N5966 Christberg Rd**, Town of Farmington
  - CU1807-15 – Jake Kelchner/Jacob, Robert & Judith Kelchner Property, **W1536 CTH B**, Town of Concord
  - R3779A-15 – Breakout Investments/Thomas & Leigh Cheesebro Property, **W2355 USH 18**, Town of Sullivan
  - R3782A-15 & R3783A-15 – Dave Froelich, **W1926 Froelich Rd**, Town of Sullivan
  - R3781A-15 – John & Nancy Burton, **W149 Hooper Rd**, Town of Palmyra
  - R3780A-15 – Shirley Wagi/Lucht-View LLC Property, **N2732 Koch Road**, Town of Hebron
  - CU1809 – Wagi Apartments LLC, **W3775 STH 106**, Town of Hebron
  - CU1810-15 – Dustin & Melissa Stanul, **W5012 Bark River Rd**, Town of Koshkonong
- 8. Adjourn**

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Zoning Department upon request.*



**Jefferson County**

**University of Wisconsin-Extension  
Cooperative Extension**

864 Collins Road  
Jefferson, WI 53549

(920) 674-7295

(920) 674-7200 (fax)

**DATE:** January 5, 2015  
**TO:** Paul Babcock, Glen Borland, Peter Hartz, Ed Morse, Dick Schultz and Other Interested Citizens  
**CC:** Ben Wehmeier, Barb Frank, Tammie Jaeger, Jim Schroeder, Matt Hanson  
**FROM:** LaVern Georgson, Agriculture Agent  
**RE:** University Extension Education Committee Meeting

A meeting of the Jefferson County University Extension Education Committee will be held on **Monday, January 12, 2015 at 8:30 a.m.** at UW-Extension, 864 Collins Rd., **Room 12**, Jefferson, Wisconsin.

1. Call to Order & Roll Call (to establish a quorum)
2. Certification of Compliance with Open Meetings Law
3. Approval of Agenda (for possible rearrangement)
4. Approval of December 8, 2014 Meeting Minutes
5. Communications
6. Public Comment: Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.
7. 2014 Budget Update
8. Technology Upgrade Project Update
9. 2015 Budget Update
10. Discussion and Approval of 133 Contract
11. Next meeting date – February 9, 2015
12. Identify Future Agenda Topics
13. Adjourn

**The Committee may discuss and/or take action on any item specifically listed on the agenda.  
Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24  
hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

*"Enriching people with knowledge, perspective, skills and aspirations. "University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.*



## Agenda

# Jefferson County Highway Committee Notice

W.C.H.A. Winter Highway Conference  
January 12, 13, & 14, 2015  
Chula Vista Resort  
Hwy 13 North  
Wisconsin Dells, WI 53965  
9:00 A.M.

**Attendees:**

**Committee Members:** George Jaeckel, Chairman; Walt Christensen, Vice Chairman; Al Counsell, Secretary; Ron Buchanan; Carlton Zentner

**Highway Commissioner:** William T. Kern

### AGENDA TOPICS

***WCHA Winter Highway Conference:***

Members of the Highway Committee will attend the Wisconsin County Highway Association Winter Highway Conference, hosted by the WCHA Conference Coordinating Committee, at Chula Vista Resort, Wisconsin Dells, WI.

**JEFFERSON COUNTY FARM DRAINAGE BOARD**

**Monthly Board Meeting  
Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549**

January 12, 2015  
9:30 a.m.

**AGENDA**

1. Call meeting to order
2. Pay bills
3. Drain 7 - Discussion of Condition of Drain
4. Motion to adjourn

# **AGENDA**

Jefferson County Human Services Board  
Jefferson County Workforce Development Center  
874 Collins Road, Room 103, Jefferson, WI 53549  
January 13, 2015 at 8:30 a.m.

## **Committee Members:**

**Jim Mode, *Chair***

**Dick Jones, *Vice Chair***

**Russell Kutz**

**Augie Tietz**

**John McKenzie, *Secretary***

**Julie Merritt**

**Jim Schultz**

1. Call to Order
2. Roll Call/Establishment of Quorum
3. Certification of Compliance with the Open Meetings Law
4. Review of the January 13, 2015 Agenda
5. Citizen Comments (Members of the Public who wish to address the Board on specific agenda items must register their request at this time.)
6. Approval of December 9, 2014 Board Minutes
7. Communications
8. Review of November, 2014 Financial Statement
9. Review and Approve December, 2014 Vouchers
10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging and Disability Resource Center
11. Update on New Professional Contracts
12. Director's Report:
13. Updates from Wisconsin County Human Services Association
14. Set next meeting date and potential agenda items (February 10 at 8:30)
15. Adjourn

**The Board may discuss and/or take action on any item specifically listed on the Agenda. Special Needs Request** - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



**January 14, 2015, 8:30 a.m.**  
864 Collins Road, Room 12, Jefferson

**\*REVISED 01-13-2015**

## JCEDC BOARD AGENDA

### Board Members

Chairman: John David – City of Watertown

Timothy Freitag – City of Jefferson, Steve Wilke – City of Lake Mills, Mark Johnsrud - Village of Johnson Creek, Chris Astrella – City of Waterloo, Cameron Clapper – City of Whitewater, Matt Trebatoski – City of Fort Atkinson, Augie Tietz – County Supervisor, Jim Mode – County Supervisor, Glen Borland – County Supervisor

- I. Call to Order
- II. Roll Call (Establish a quorum)
- III. Certification of Compliance with Open Meeting Laws
- IV. Approval of Minutes – December, 2014 \*#
- V. Citizens' Comments. *Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.*
- VI. JCEDC Reports
  - A. Finance Report – December, 2014 \*#
- VII. General Orders
  - A. External Committee Reports
    - 1. Glacial Heritage Area
    - 2. Wisconsin River Rail Transit Commission
  - B. Director's Report #
- VIII. Special Orders
  - A. Regionalism White Paper #
  - B. Presentation of HUD Consolidated Plan & Jefferson County Housing Needs Survey
  - C. **\*Southeast Wisconsin Regional Planning Commission**
- IX. Citizens' Comments
- X. New Business
  - A. Future Agenda Items
  - B. Upcoming Meetings/Seminars
- XI. Adjournment

The JCEDC Board of Directors may discuss and/or take action on any item specifically listed on the agenda.

**\* Indicates a vote will be taken. # Indicates a document is enclosed.**

*\*\* Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24-hours prior to the meeting so appropriate arrangements can be made.*

**AGENDA**  
**Task Force on County Operations & Organization**  
Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549  
January 14, 2015 - 2:00 p.m.

Members

Kathi Cauley, Jennifer Hanneman, Sue Happ, George Jaeckel, Ron Krueger, Russell Kutz, Steve Nass, Joe Nehmer, Jim Schroeder, Timothy Smith, Benjamin Wehmeier,

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Introductions
5. Review of Agenda
6. Public Comment
7. Authority and Duties of the Task Force – County Board Chairman and County Administrator
8. Review of Task Force Material
9. Election of Chair, Vice-Chair and Secretary
10. Communications
11. Set Next Meeting Date
12. Tentative Future Meeting and Agenda Items
13. Adjourn

The Committee may discuss and/or take action on any items specifically listed on the agenda  
Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



**Fair Park  
Committee Members:**

**Blane Poulson, Chair**

**Matthew Foelker, Vice Chair**

**Jennifer Hanneman,  
Secretary**

**Al Counsell**

**Russell Kutz**

**FAIR PARK COMMITTEE  
MEETING AGENDA**

**January 15, 2015**

**2:00 p.m.**

**Jefferson County Fair Park  
Activity Center – Conference Room  
503 N. Jackson Avenue  
Jefferson, WI 53549**

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law Requirements
4. Public Comment
5. Review agenda
6. Approve Minutes of December 4 Meeting
7. Communications
8. Financial Report
9. Resolution – Exclusive Fair Park signage agreement
10. Discussion and possible action on Marketing Partnerships for 2015-2017
11. Discussion and possible action on Fair 2015
12. Discussion and possible action on Fair Park business
13. Fair Park Director's Report
14. Fair Park Supervisor's Report
15. Fair Office Report
16. Set next meeting date (February 5, 2015) and Potential Future Meeting Agenda Items
17. Adjourn

**The Committee may discuss and/or take action on any item specially listed on the agenda.**

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made

**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

**DATE:** January 15, 2015

**TIME:** 7:00 p.m. (*Courthouse doors will open at 6:30*)

**PLACE:** Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Explanation of Process by Committee Chair**
6. **Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, January 15, 2015, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM EXCLUSIVE AGRICULTURAL A-1 TO I, INDUSTRIAL**

**R3779A-15 – Breakout Investments/Thomas & Leigh Cheesebro Property:** Rezone 1 acre of PIN 026-0616-0631-000 (33.522 Acres) for its inclusion with adjoining property already zoned Industrial. The site is near **W2355 USH 18** in the Town of Sullivan.

**FROM EXCLUSIVE AGRICULTURAL A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

**R3780A-15 – Shirley Wagi/Lucht-View LLC Property:** Create a 2.5-acre farm consolidation lot at **N2732 Koch Road** in the Town of Hebron from part of PIN 010-0515-1224-000 (40 Acres).

**R3781A-15 – John & Nancy Burton:** Create a 2.8-acre A-3 zone utilizing consolidation of parcels of record on PIN 024-0516-0144-003 (31.33 Acres). The site is in the Town of Palmyra near **W149 Hooper Road**.

**FROM EXCLUSIVE AGRICULTURAL A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL  
AND N, NATURAL RESOURCES**

**R3782A-15 & R3783A-15 – Dave Froelich/Floyd & Sally Froelich Trust Property:** Create a 2-ac A-3 zone around the home at **W1926 Froelich Road** and a 22-acre Natural Resource zone adjacent to it. The sites are in the Town of Sullivan on PIN 026-0616-0823-000 (40.153 Acres), 026-0616-0824-000 (18.46 Acres) and 026-0616-0831-000 (10.004 Acres).

## CONDITIONAL USE PERMIT APPLICATIONS

**CU1807-15 – Jake Kelchner/Jacob, Robert & Judith Kelchner Property:** Allow a conditional home occupation heating and air conditioning business at **W1536 CTH B** in the Town of Concord. The property is on PIN 006-0716-1631-000 (3 Acres) in an A-3, Agricultural and Rural Residential zone.

**CU1808-15 – Russell Hartwig:** Conditional use to allow expansion of the existing poultry/egg production operation at **N5966 Christberg Road** in the Town of Farmington from the current 20,000 birds up to 30,000 birds. The site is zoned A-1 Agricultural on PIN 008-0715-2013-000 (30.548 Acres).

**CU1809-15 – Wagi Apartments LLC:** Conditional use to allow use of the property at **W3775 STH 106** as a duplex. The property is in the Town of Hebron, on PIN 010-0615-3344-004 (0.756 Acres) and is zoned R-2, Residential.

**CU1810-15 – Dustin & Melissa Stanul:** Allow a conditional home occupation landscaping business at **W5012 Bark River Road** in the Town of Koshkonong. The property is on PIN 016-0514-0113-003 (2.509 Acres) and is zoned A-3, Agricultural and Rural Residential.

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*A recording of the meeting will be available from the Zoning Department upon request.*

# **LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT**

## **1<sup>st</sup> Quarterly Meeting**

**Village Hall  
100 Taft Street  
Palmyra, WI**

**January 17, 2015    10:00 A.M.**

**Members: Carol Dixon, President; Pat Zimmerman, Secretary; Vicki Bradford, Treasurer;  
Blane Poulson, County Board Rep; David Turner, Village of Palmyra Rep**

- Call to order (Carol)
- Reading of Minutes for August 23<sup>rd</sup>, 2014 (Pat)
- Treasurer's Report (Vicki)
- Advisory Vote on Over-Assessment Options (Vicki)
- August Aquatic Plant Sampling Results (Patricia)
- Boat Launch Improvement Report (Al)
- Carp Removal Update (Pat)
- Dam Repair Update
- Appointment of Auditors
- Open Forum
- Next Meeting Date
- Adjournment